



UM Bookstore Scholarship

OVERVIEW

'Canes Communities are allowed to raise funds from their constituents for a UM Bookstore Scholarship, which is a gift card to the UM Bookstore for the specific purpose of purchasing books and school supplies that is awarded to a current UM student in financial need.

PROCESS TO SET-UP

- 1) 'Canes Community raises funds to purchase a UM Bookstore Scholarship. There is no minimum amount required to purchase a UM Bookstore Scholarship, although an amount of at least \$100 is recommended. **Important: 'Canes Communities are required to maintain a list of all the individual donors who have donated towards the UM Book Scholarship. This list must include the full name (first and last name) of each donor and the amount they have donated.**

- 2) 'Canes Community notifies UM Alumni Association Regional Engagement Staff Liaison of the request to purchase a UM Bookstore Scholarship. During this notification process, the 'Canes Community will be asked to provide the following information:
 - The value of the requested UM Bookstore Scholarship
 - The selection criteria for the UM Bookstore Scholarship recipient. The criteria can include a student from a specific geographic area (i.e. from Broward County, from Long Island, NY, etc.), from a specific UM school/college (i.e. from the School of Business Administration) and/or from a specific class (i.e. a Junior, and underclassman, and upperclassman, etc.).
 - The date the 'Canes Community wants to present the UM Bookstore Scholarship. **Important: 'Canes Communities most notify their UM Alumni Association Regional Engagement Staff Liaison of the request to purchase a UM Bookstore Scholarship at least four (4) weeks prior to the scheduled date to present the scholarship.**
 - The list of all the individual donors who have donated towards the UM Book Scholarship.



UM Bookstore Scholarship

PROCESS TO SET-UP (CONTINUED)

- 3) UM Alumni Association Regional Engagement Staff Liaison coordinates with UM Department of Financial Aid to select /notify the UM Bookstore Scholarship recipient.
- 4) UM Alumni Association Regional Engagement Staff Liaison coordinates with the 'Canes Community to pay UM Bookstore for gift card to be used for UM Bookstore Scholarship. Please note that credit/debit card is the preferred method of payment.
- 5) UM Alumni Association Regional Engagement Staff Liaison coordinates with the UM Bookstore Scholarship recipient and the 'Canes Community to facilitate the awarding of the scholarship.